



REPORT ON CAPABILITY ENHANCEMENT AND DEVELOPMENT SCHEMES.

PERSONAL COUNSELLING

- The College currently has two in-house Counselors who take personal counseling for the students whenever a student approaches them or is referred by a teacher.

GUIDANCE FOR COMPETITIVE EXAMS:

- The Civil Services club was started in the year 2017 with an aim to motivate and guide students aspiring for civil service exams. Around 25 students enrolled to be part of the club. Sessions were held every Wednesday. Group Discussions, Current Affairs, Monetary and Fiscal Policies and many other relevant topics were discussed in these sessions. A whatsapp group was created for exchange of information and knowledge sharing.

SOFT SKILLS DEVELOPEMENT

- The Department of English conducted Soft skills Training Course from 19th March to 9th April 2018. More than 50 students registered and attended the session.
- The Department of Commerce and Management has conducted a one day Seminar on Personality Development on the topic “Cultivating positive attitude – A new dimension for individual growth” on 19th September, 2015 for 1st and 2nd year BBA students at Sancta Maria International School. The speaker of the seminar was Mr.Abhiram Krishna, Director, South State Business School. The focus of the seminar was on cultivating positive attitude and goal setting to attain success and individual growth. Group activities were conducted related to team building and controlling ego. About 50 students were a part of the programme.
- Soft skills Program was organized on 22nd March 2013 by Department of Commerce and Management for BBA students. Session was taken by Mr.Abhiram Krishnan at Sancta Maria International School. Students enthusiastically participated in Leadership and Management games.
- Faculty Enablement Program on Industry Readiness and Soft skills, was organized by Telangana Academy for Skill and Knowledge (TASK) on 4th December 2015. Faculty from different departments and students of BBA took part in the Program.

CAREER COUNSELLING

- The first Training session for students who registered for placements in the academic year 2016-17 was conducted by the Placement Cell on 15th July, 2016. The speaker of the day was Ms. Babita who conducted a Pre Placement Training Programme for which more than 150 students attended. The next session was conducted by Ms. Betty Aparna, Faculty of Department of English on 16th July, 2016. She conducted a session on Personality Development and body language for which more than 100 students participated.
- On 19th July 2016, Campus Placement Training Program was organized by placement Cell. Speaker of the session was MS.Durga Kotha, Faculty, Department of Mass Communication, Social Sciences and Life Skills. Over 130 Students attended and benefited from the Session.
- The first Training session for students who registered for placements in this academic year 2015-16 was conducted by the Placement Cell on 30 June, 2015.
The speaker of the day was Mr. Pranay Dave from Sestain Foundation, an NGO that caters to training and counseling activities. The topic was: Interview Skills and Resume writing.
The session was exclusively for the students of the II and II year and was attended by more than 200 students.
The session was not only informative but also enjoyable as the speaker had some activities sprinkled in between the session. The students were given clear instructions about the Do's and Dont's while writing their resume. The general rounds conducted by companies were covered in detail and the students got a clear picture of what to expect when facing an interview.
- The second training program for students who registered for placements was conducted on 02 July, 2015 by MsSharmishtha Chatterjee of Seistain Foundation. More than 100 students attended the session conducted in "The Theatrix. "Personality Development" and "Body language" were the two topics covered in this session on soft skills
MsSharmishta conducted role plays, showed interesting PPTs and shared several anecdotes and examples in order to make students understand the need to improve their soft skills and have the right body language, the concept of dressing appropriately during interviews and instilled in them the confidence to face interviews in a more effective manner.
FAQs and Dos and Dont's were explained to the students who would be going in for placements from College." Personality Development" and "Right body language" were the topics covers by her. Notes were shared with the students on the sessions held prior to his one.
- Placement Cell organized Pre Placement Training Session on 3rd July 2014 .Over 150 students actively participated and made the Session Interesting and Interactive. The session was taken by Ms. Babita, Placement Cell Coordinator.

- The Placement Cell organized a series of training programs from 11 July to 22 July, 2013, for the Final year degree students and from 24 July to 01 August for the Second year degree students who registered themselves for campus placements / internships this year.

The sessions covered several important topics which included:

- Interview Skills
- Group Discussion
- Verbal and Non verbal communication
- Soft skills.

Mr Abhirama Krishna and Mr Michael Preetham were the experienced resource persons who dealt with the topics. The sessions were held with a view to equip the final year students to successfully face interviews and have the right attitude during campus placements drives.

The sessions were highly informative, interactive and imperative for the students.

YOGA AND MEDITATION

- EDFIT Club organized Yoga Session on 6th July 2018. Session was presented by Nidhi Murarka (International Yoga Trainer). 15 members Participated in the session which included Students and Faculty.
- WEC Cell conducted Yoga sessions for girl students and staff in the year 2015-2016. The sessions were conducted every working Saturday.





Yoga Session



BBA Students at Sancta Maria for workshop on Soft Skills



Pre-Placement Training sessions



Students who cleared the Mock Interview Sessions.



Pre-placement Sessions on Personality Development and Right Body Language.



